

GLOCESTER ZONING BOARD OF REVIEW

Town Hall, 1145 Putnam Pike
Chepachet, Rhode Island 02814

APPLICATION # \_\_\_\_\_

This APPLICATION form must be completed in full and submitted along with the FILING FEE and all other required materials prior to being considered by the Zoning Board of Review. Please refer to the attached INFORMATION SHEET for additional materials required for submission with the application. The FILING FEE does not include the cost of advertising, notice, or copies of plans, transcripts, or other data in support of the petition. All fees and costs are due prior to the petition being heard by the Zoning Board of Review.

The UNDERSIGNED hereby applies to the Gloucester Zoning Board of Review for the following:

- ( ) SPECIAL-USE PERMIT, as provided in Article I, Section 350-8, subsection F, of the ZONING ORDINANCE.
( ) VARIANCE - USE from the application of a requirement(s) of the ZONING ORDINANCE, Chapter 350, Article I, Section 350-8, subsection E.
( ) VARIANCE - DIMENSIONAL from the application of a requirement(s) of the ZONING ORDINANCE, Chapter 350, Article I, Section 350-8, subsection E.
( ) APPEAL from Building/Zoning Official, Historic District Commission, or Planning Board, Article I, Section 350-8, subsection D.

I HEREBY SUBMIT THE FOLLOWING INFORMATION IN SUPPORT OF THIS REQUEST FOR CONSIDERATION AND PUBLIC HEARING:

APPLICANT : \_\_\_\_\_ PHONE: \_\_\_\_\_
ADDRESS : \_\_\_\_\_
OWNER : \_\_\_\_\_ PHONE: \_\_\_\_\_
ADDRESS : \_\_\_\_\_
LESSEE/
PURCHASER : \_\_\_\_\_ PHONE: \_\_\_\_\_
ADDRESS : \_\_\_\_\_

1. Location of Property Street Address: \_\_\_\_\_ Pole# \_\_\_\_\_

Plat: \_\_\_\_\_ Lot: \_\_\_\_\_

2. Size of Lot Dimensions: Width \_\_\_\_\_ Depth \_\_\_\_\_ Total Area \_\_\_\_\_ Acres / Square Feet

3. Zoning Designations Current Zoning District Classification of Property: \_\_\_\_\_

4. Ownership Tenure

DATE of PURCHASE of the above stated property by the CURRENT OWNER: \_\_\_\_\_

Will Ownership of said property be transferred by the CURRENT OWNER TO the APPLICANT for developmental purposes?

Yes ( ) No ( ) Does Not Apply ( )

5. Developmental Status and Proposal

A. Existing Developmental State

Are there any buildings on the property at present? Yes ( ) No ( ) If YES, how many buildings? \_\_\_\_\_

IDENTIFY the Size and Use of each building (Use additional sheet(s) of paper, if necessary.)

Building Type Height Area (Square Feet) Use

(1) \_\_\_\_\_

(2) \_\_\_\_\_

B. Proposed Development

Have plans for proposed construction activities for building structure(s) been submitted to the Office of the Building/Zoning Official?

Yes ( ) No ( ) Does Not Apply ( ) If YES, has a Building Permit been refused? Yes ( ) No ( )

6. SPECIAL-USE PERMIT (Complete this Section only if #1 Special-Use Permit on Page 1 is checked).

A. IDENTIFY proposed use, action, or activity for which SPECIAL-USE PERMIT is requested.

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B. LIST precise ARTICLE(s) and SECTION(s) of the ZONING ORDINANCE which authorize consideration of the SPECIAL-USE PERMIT described in above.

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C. DESCRIBE BRIEFLY how the granting of the SPECIAL-USE PERMIT will meet the requirements of Chapter 350, Article I, Section 350-8, subsection F(4), of the ZONING ORDINANCE.

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7. VARIANCE (Complete this Section only if #2 or #3 VARIANCE on Page 1 is checked).

A. IDENTIFY proposed activity, action, or use for which VARIANCE from the terms of the ZONING ORDINANCE is requested.

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B. LIST precise ARTICLE(s) and SECTION(s) of the ZONING ORDINANCE from which VARIANCE is requested. BRIEFLY DESCRIBE applicable regulation of standard and the Variance that is requested.

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C. IDENTIFY Grounds for VARIANCE - USE or DIMENSIONAL. The APPLICANT is required to relate this APPLICATION REQUEST to the Criteria governing the Granting of a VARIANCE as set forth in Chapter 350, Article I, Section 350-8, subsection E(3), of the Zoning Ordinance.

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8. NATURE OF APPEAL (Complete this Section only if #4 Appeal on Page 1 is checked).

1. Appeal of Building/Zoning Official (Attach copy of any denial, notification or correspondence relating to appeal).

1. Date of denial/issuance of permit or date of alleged error in enforcement of ordinance. \_\_\_\_\_, 20\_\_\_\_

2. Basis for Appeal (Pursuant to Chapter 350, Article I, Section 350-8, subsection D(3), cite applicable provisions of Ordinance).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Appeal from any order, requirement, decision or determination made by any other administrative officer or agency in the enforcement or interpretation of this Chapter or any Ordinance adopted pursuant hereto. (Attach copies of all copies of all correspondence, plans and the written decision pertaining to the appeal.)

Basis for Appeal (Cite applicable ordinance provisions, nature of the appeal, and any other data in support of appeal.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**By signing below, I/We acknowledge that I/We have received and read a copy of the Gloucester Zoning Ordinance and accept full responsibility for the accuracy and completeness of this application and all attachments. Further, by signing below, I/We agree to reimburse the Town of Gloucester for the costs incurred as a result of the application, including, but not limited to, advertising, notice, and copies of plans and transcripts, or other data in support of the petition.**

RESPECTFULLY SUBMITTED,

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Signature

Date: \_\_\_\_\_

NOTE: The property owner, applicant, or representative must be present at hearing.

AGENT/ATTORNEY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

REPRESENTING: \_\_\_\_\_

DATE: \_\_\_\_\_

Refer to INFORMATION SHEET for additional details and materials required for submission of this APPLICATION.

**PUBLIC HEARING REQUIREMENT**

No Decision on a Variance, Special-Use Permit, or Appeal from a decision of the Building/Zoning Official or any other action taken by an administrative officer or agency in the enforcement or interpretation of the Chapter or any Ordinance adopted shall be made by the Zoning Board of Review until after a Public Hearing has been held. Public notice of the date of the hearing shall be given at least 14 days prior to the date of the hearing in a newspaper of general circulation in the Town. Notice of the hearing shall be sent by first class or certified mail to all owners of any Real Property within 200' (two hundred feet) of the perimeter of the Real Property which is the subject matter of the Application. The Zoning Board of Review shall refer all petitions for relief or special use permits to the Planning Board for findings and recommendations. Any party may appear at the PUBLIC HEARING in person, by agent, or by attorney and may present such experts or witnesses that may have information relating to the APPLICATION.

**Pursuant to the Gloucester Zoning Ordinance, Chapter 350, Article I, Section 350-8, subsection C(3), 'Any variance or special-use permit granted by the board shall expire six months from the date of approval, unless the applicant shall within that period exercise the right granted by the decision. The board may, upon application within the six month period and for good cause, extend the limitation for one additional six month period. . . ?** (Underline added for emphasis)

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ZONING BOARD OF REVIEW - OFFICE USE ONLY

Date of Filing : \_\_\_\_\_

Received By : \_\_\_\_\_

Filing Fee \$200.00 Paid by Cash or Check (circle one)

Date of Newspaper Notice : \_\_\_\_\_

Newspaper Name : \_\_\_\_\_

Cost of Advertising : \_\_\_\_\_

Date Paid : \_\_\_\_\_

Date Notices Sent to Abutters : \_\_\_\_\_

Certified Mail : \_\_\_\_\_ First Class Mail : \_\_\_\_\_

Cost of Notice to Abutters : \_\_\_\_\_

Date Paid : \_\_\_\_\_

Cost of copies, plans, transcripts, or other data: \_\_\_\_\_

Date Paid : \_\_\_\_\_

Date of Public Hearing : \_\_\_\_\_

ZONING BOARD DECISION : APPROVE \_\_\_\_ DENY \_\_\_\_

Date of Planning Board Meeting : \_\_\_\_\_

VOTE: \_\_\_\_\_

Date of Wastewater Management Board Meeting : \_\_\_\_\_

Date Decision Filed : \_\_\_\_\_

INFORMATION SHEET FOR APPLICATION TO THE  
GLOCESTER ZONING BOARD OF REVIEW

If you wish to apply to the Gloucester Zoning Board of Review for a Variance, Special-Use Permit, or Appeal from a decision of the Building/Zoning Official or any other action taken by an administrative officer or agency in the enforcement or interpretation of the Chapter or any Ordinance adopted, you must submit an application with the original signature of ALL property owners together with the required data and information as listed below. The application is not complete and will not be accepted for filing until the requirements listed below are met.

REQUIRED ATTACHMENTS TO ZONING APPLICATION:

- **FILING FEE \$200.00** The FILING FEE, payable to the Town of Gloucester, shall be paid by the APPLICANT/OWNER at the time of Application submission. The FILING FEE does not include the cost of advertising, notice, and copies of plans and transcripts or other data in support of your petition.
- Twelve (12) copies of RADIUS MAP (scale not less than 200 feet/inch) showing all property, street names, plat and lot numbers within a 200' (two hundred feet) radius.
- Twelve (12) copies of a LIST OF ALL PROPERTY OWNERS located in or within the 200' (two hundred feet) radius. Said list shall identify the names and addresses of each property owner, including Assessor's Plat and Lot numbers.
- Twenty-two (22) copies of the PLOT PLAN showing the dimensions and location(s) of all existing and proposed buildings with identification as such, plus such building plans, floor plans, sketches, and drawings as may be necessary to provide complete information relative to the APPLICATION, to include building setbacks for all existing & proposed structures and any/all sewage disposal system locations.
- In an APPEAL, if additional documents, correspondence, memorandum or any other information is to be submitted with the application, the petitioner must submit 12 copies of each submission with the APPLICATION and FILING FEE.

ALL REQUIRED INFORMATION AND ATTACHMENTS SHALL BE FILED, ACCOMPANIED BY THE APPLICATION AND FILING FEE TO BE CONSIDERED COMPLETE AND READY FOR PUBLIC HEARING. ALL FEES AND COSTS ARE DUE PRIOR TO THE PETITION BEING HEARD BY THE ZONING BOARD OF REVIEW.

All documents and costs shall be filed in the Office of the Gloucester Building/Zoning Official, Town Hall, 1145 Putnam Pike, Gloucester, RI. Said documents shall be filed not less than two weeks prior to the first Monday of the month.

Revised 10/16/08

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