

At a meeting of the Town Council holden in and for the Town of Gloucester on May 2, 2024

I. Call to Order

The meeting was Called to Order at 7:30 P.M. by Councilor S. Arnold, Town Council Vice President.

II. Roll Call

Members present: Cheryl A. Greathouse; Jonathan E. Burlingame; Stephen W. Arnold, Vice President

Members absent: Walter M. O. Steere, III and William A. Worthy , Jr. President

Also Present: Jean Fecteau, Town Clerk; David Iglizzi, Town Solicitor (arrived at 7:50 P.M.) ; Christine Mathieu, Deputy Town Clerk; Jane Steere, Tax Collector and Interim Finance Director; Elizabeth Beltram, Asst. Interim Finance Director; Gary Trembl, Director Public Works; Gerry Mosca, EMA Director; Capt.M. Fague, Gloucester Police; Karen Scott, Town Planner (arrived at 7:45 P.M.) ; Robert Shields, Recreation Director

III. Pledge of Allegiance

Councilor S. Arnold asked everyone to please stand and join in the Pledge of Allegiance.

IV. Open Forum - For Agenda Items

Councilor S. Arnold asked if anyone wished to speak on an agenda item to please step to the microphone and state your name when called on.

None

Councilor S. Arnold stated that Council will now Convene to Executive Session:

IV. Seek to Convene to Closed Executive Session (Closed Session) Pursuant to:

- A. R.I.G.L. 42-46-5(a)(1) Sessions pertaining to discussions of Personnel (employee notified) Discussion, considerations, vote or other actions by Town Council

MOTION was made by Councilor J. Burlingame to Seek to Convene to Closed Executive Session (Closed Session) Pursuant to:

- A. R.I.G.L. 42-46-5(a)(1) Sessions pertaining to discussions of Personnel (employee notified) Discussion, considerations, vote or other actions by Town Council

seconded by Councilor C. Greathouse

Discussion: None

Councilor S. Arnold asked the Clerk to Call the Roll

Councilor Greathouse- Aye  
Councilor Burlingame- Aye  
Councilor Arnold- Aye

Discussion: None

MOTION PASSED

AFTER EXECUTIVE SESSION

V. Reconvene Open Session - Disclosure of votes taken in Executive Session & Consideration of the Sealing of Minutes - Discussion and/or Action

MOTION was made by Councilor J. Burlingame to Reconvene Open Session - Disclose zero (0) votes were taken in Executive Session & to Seal the Minutes of closed session; seconded by Councilor C. Greathouse

Councilor S. Arnold asked the Clerk to Call the Roll

Councilor Greathouse- Aye  
Councilor Burlingame- Aye  
Councilor Arnold- Aye

Discussion: None

MOTION PASSED

VI. Open Forum - For Agenda Items

Councilor S. Arnold stated that anyone wishing to speak on an agenda item please step to the microphone and state your name when called on.

None

VII. Consent Items- Discussion and/or Action

A. Approval of Town Council Minutes: Regular meeting of April 18, 2024, Special meetings of April 22, 2024, April 23, 2024, and April 30, 2024

MOTION was made by Councilor C. Greathouse to APPROVE the Town Council minutes of the regular meeting of April 18<sup>th</sup>, and Special meetings of April 22<sup>nd</sup>, April 23<sup>rd</sup>, and April 30<sup>th</sup>; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold

NAYS-0  
MOTION PASSED

VIII. Unfinished Business

A. Boards and Commissions - Appointments - Discussion and/or Action

1. Economic Development Commission - One Ad-hoc non voting member, term to expire 12/31/2024

Councilor S. Arnold stated that there is no recommendation from the Chair at this time. Councilor S. Arnold stated that Council can review the talent bank list and appoint a member or table the appointment.

MOTION was made by Councilor J. Burlingame to TABLE the appointment to the Economic Development Commission for one Ad-hoc non voting member position; seconded by Councilor C. Greathouse

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

2. Parade Committee Appointments -  
Position #4, Alternate #2, & Alternate #3 - Discussion and/or Action

Councilor S. Arnold stated that there is no recommendation from the Chair at this time. Councilor S. Arnold stated that Council can review the talent bank list and appoint from that list or table the appointments.

MOTION was made by Councilor J. Burlingame to TABLE the appointments to the Parade Committee; seconded by Councilor C. Greathouse

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

B. Disposition of Memorandum of Agreements relative to certain maintenance and clerical services related to school maintenance for the Gloucester School Department:

1. Between DPW (NAGE) ("the Union") and the Town of Gloucester approved by Town Council on 1/18/2024 - Discussion and/or Action

Discussion: None

MOTION was made by Councilor J. Burlingame to TABLE the disposition of the Memorandum of Agreement between the Town of Gloucester and DPW Union, NAGE; seconded by Councilor C. Greathouse

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

2. Between the Laborers' International Union of North America, Local 1322, ("the Union), and the Town of Gloucester approved by Town Council on 1/18/2024 - Discussion and/or Action

Discussion: none

MOTION was made by Councilor J. Burlingame to TABLE the disposition of the Memorandum of Agreement between the Town of Gloucester and Laborers International Union of North America, Local 1322; seconded by Councilor C. Greathouse

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

C. Political Signage/Campaigning - Discussion and/or Action

Councilor S. Arnold stated that this item was tabled to discuss adding a period of time to recommend or allow signs. Councilor S. Arnold stated that the Primary is 2<sup>nd</sup> Tuesday in September, the General Election is first Tuesday in November.

MOTION was made by Councilor C. Greathouse to TABLE Political Signage/Campaigning to the meeting of May 16, 2024; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

IX. New Business

A. Authorization for Signature

1. Memorandum of Understanding – Energy Efficiency and Conservation Block Grant Program - Discussion and/or Action

Councilor S. Arnold stated that Council has received a request from the Town Planner which he read as follows:

To: Town Council Members  
From: Karen Scott, Town Planner  
Date: April 29, 2024  
Re: Energy Efficiency & Conservation Block Grant Program

The Rhode Island Office of Energy Resources has made federal Energy Efficiency Conservation Block Grant Program funds available to municipalities. This funding can be used towards energy efficiency upgrades for existing buildings. The attached Agreement outlines that the Town will receive \$22,962.18 funds to make improvements to building weatherization and upgrades to the HVAC equipment at the Police Station.

This funding does not require a municipal match. I am requesting authorization for the Town Council President to sign the attached Memorandum of Understanding with the RI Office of Energy Resources.

(End of memo)

Discussion: None

MOTION was made by Councilor C. Greathouse to AUTHORIZE the signing of the federal Energy Efficiency Conservation Block Grant Program Memorandum of Understanding between the Town of Gloucester and the RI Office of Energy Resources; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

2. Memorandum of Agreement – Between Town of Gloucester, Gloucester Manton and Harmony Libraries regarding Capital Projects Fund – Community Learning Center Grant - Discussion and/or Action

Councilor S. Arnold stated that the Town Planner has submitted the following request which he read as follows:

To: Town Council Members  
From: Karen Scott, Town Planner  
Date: April 29, 2024

Re: Municipal Community Learning Centers Grant Funds

Through the Pandemic Recovery Office, the State has made federal funds available through the Municipal Community Learning Center Program. This program authorizes recipients to use funds for critical capital projects that directly enable work, education, and health monitoring. In September 2023, it was determined that the only eligible recipients for these capital funds in Gloucester are the libraries. The Town is acting as the grant recipient and passing those grant funds through to the Gloucester Manton and Harmony Libraries for capital improvements to their buildings.

The Town of Foster has determined that they are not able to utilize their funding and has offered to pass it to the Town of Gloucester for use on the library projects in exchange for allowing Foster residents to use the facilities and participate in any programming at the libraries. This is a similar relationship to other neighboring Towns including Middletown and Newport and Hopkinton and Richmond. In order to formalize this relationship, the Town must submit the attached revised Memorandum of Agreement with the Town of Foster and the attached Memorandum of Agreement with the Gloucester Manton and Harmony Libraries.

I am requesting authorization for the Town Council President to sign both attached MOAs.

Thank you.

(End of memo)

Councilor S. Arnold stated that this memo is intended for item #2, and item #4 which is a revised MOU. Councilor S. Arnold stated that the original MOU was authorized at the Town Council meeting of 4/18/24. Councilor S. Arnold stated that Foster has added an indemnification clause to the revised MOU which was reviewed by the Solicitor.

MOTION was made by Councilor C. Greathouse to AUTHORIZE the signing of the Memorandum of Agreement – Between the Town of Gloucester, Gloucester Manton and Harmony Libraries regarding Capital Projects Fund – Community Learning Center Grant; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

3. Agreement for Professional Services - Pare Corporation for Chepachet Village Decentralized Wastewater Implementation Plan - Discussion and/or Action

Councilor S. Arnold stated that Council has received a memo from the Town Planner which he read as follows:

To: Town Council Members  
From: Karen Scott, Town Planner  
Date: April 29, 2024

RE: Request to Sign Agreement for Professional Services

The Town received a Watershed Implementation Grant from the Southeast New England Program for \$250,000, a Rhode Island Decentralized Wastewater Improvement Grant from the US Environmental Protection Agency for \$465,000, and the Town has set aside \$200,000 in American Recovery Program Act (ARPA) funds to fund Decentralized Wastewater Improvements in Chepachet Village.

Focusing on priority properties (cesspools, holding tanks, OWTS in public well radius, within 200' of the river) this project will explore opportunities for innovative and alternative septic systems, educating property owners of different possibilities available and where individual systems are not feasible, look for opportunities to join with neighboring property owners with comparable wastewater needs.

The ultimate goals of the project include:

1. Provide financial incentives that lead to the construction of as many wastewater upgrades as financially feasible in Chepachet Village.
2. Establish an innovative, third party management entity to ensure the long term viability of these wastewater investments.
3. As the results of these upgrades are implemented, reduce the number of properties using point of entry systems on drinking water wells.
4. As a result of these upgrades, restore the quality of the Chepachet River and remove the TMDL.

This grant requires no cash contribution from the Town outside of the already allocated ARPA funds. An RFQ was released in November 2023. After a review of responses, Pare Corporation was selected as a qualified consultant for this project. Staff proceeded to work with Pare to refine the scope of work and budget. The agreement was approved by the Board of Contracts on April 29, 2024. I am requesting authorization to sign the attached agreement for professional services with Pare Corporation.

(End of memo)

Discussion: K. Scott, Town Planner, asked the Town Solicitor, if he had a chance to review the proposed agreement. D Igliazzi stated that he had reviewed the proposed agreement and finds that it meets all necessary requirements to protect the town.

Councilor J. Burlingame asked if the third party managing the program would be paid by the town. K. Scott stated that the third party would be paid from the grant funds during the transition period and afterwards, the program would become self sufficient and pay the third party.

MOTION was made by Councilor J. Burlingame to AUTHORIZE the signing of the "Agreement for Professional Services" between the Town of Glocester and Pare Corporation for professional services for the Town's project consisting of planning and engineering services for "Decentralized Wastewater Improvements in the Village of Chepachet", hereinafter called the Project; seconded by Councilor C. Greathouse

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

4. Capital Projects Fund Community Learning Centers Municipal Grant – Memorandum of Agreement with the Town of Foster- Discussion and/or Action  
MOTION was made by Councilor C. Greathouse to AUTHORIZE the signing of the revised Memorandum of Agreement between the Town of Gloucester and the Town of Foster for the Capital Projects Fund Community Learning Centers Municipal Grant; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

5. GSA CivicPlus Statement of Work - Agenda Management Software - Discussion and/or Action  
Councilor S. Arnold stated that the Clerk has obtained the funding for CivicPlus software. Councilor S. Arnold stated that the contract is pending signature and once submitted training can begin for the use of the software. Councilor S. Arnold stated that the Clerk has forwarded the contract to the Solicitor for review.

Discussion: J. Fecteau asked if the motion could be made pending review by the solicitor as she has not heard back from the solicitor yet. D.Iglioizzi stated to make the motion pending review.

MOTION was made by Councilor J. Burlingame to AUTHORIZE the signing of the GSA CivicPlus Statement of Work for CivicPlus for the contract price of \$11,765 pending review by the town solicitor; seconded by Councilor C. Greathouse

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

- B. Personnel
  - 1. Appointment - Discussion and/or Action
    - a. Finance Director

Discussion: None



MOTION was made by Councilor J. Burlingame to APPOINT Elizabeth Beltram to the position of Gloucester Finance Director, at the starting rate annual of \$105,000; said position to include the current employee benefit package and upon the effective date an additional 5 vacation days per year shall be included; said appointment shall be effective May 6, 2024; seconded by Councilor C. Greathouse

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

Discussion: Councilors Arnold, Greathouse and Burlingame stated their congratulations to Ms. Beltram.

C. Police Station - Discussion and/or Action

1. Police Department renovation plans, funding, general plans to implement

No Action Taken

D. Bid Recommendation - RFP 2024-05 Fireworks - Discussion and/or Action

Councilor S. Arnold stated that the Interim Finance Director has submitted the following request which he read as follows:

DATE: 5/1/24

TO: Honorable Town Council

FROM: Jane A Steere, Tax Collector/Interim Finance Dir

RE: Board of Contracts and Purchases-RFP2024-05 Fireworks

The Board of Contracts and Purchases met on April 24, 2024 to open bids for RFP2024-05 Fireworks. We received one bid that was emailed in to the Finance Office and at this meeting we tabled the recommendation.

We met on Wednesday, May 1, 2024 and voted to waive the requirement of bids being received in a sealed envelope. Advertising requirement was met and no other bids were received.

The Board recommends, to the council, that the Bid for RFP 2024-05 Fireworks be awarded to the sole bidder, Ocean State Pyrotechnics in the amount of \$20,000. for the fireworks  
(End of memo)

Discussion: None

MOTION was made by Councilor C. Greathouse to AWARD RFP #2024-05 Fireworks to Ocean State Pyrotechnics for the bid price of \$20,000; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

- E. Authorization for temporary use of Town Hall space (Library) - Discussion and/or Action
1. Authorization for signature- Memorandum of Agreement between Town of Gloucester, Gloucester Manton and Harmony Libraries regarding temporary use of town hall space for Summer Program

Councilor S. Arnold stated that Gayle Wolstenholme, Librarian of Gloucester Manton and Harmony Libraries, has requested the use of town hall space for a temporary time period to hold various summer programs while the space at the libraries is under renovation. Councilor S. Arnold stated that both the Trust and the Town Solicitor have reviewed the request. Councilor S. Arnold stated that the Town Solicitor has created a Memorandum of Agreement for the parties to agree to. Councilor S. Arnold stated that the Clerk has checked the town hall calendar and can accommodate the 1 hour time periods requested.

Discussion: None

MOTION was made by Councilor C. Greathouse to AUTHORIZE the signing of the “Memorandum of Agreement for Temporary Access and Indemnification” between Town of Gloucester, Gloucester Manton and Harmony Libraries regarding temporary use of town hall space for Summer Programs during 2024; thereby approving said request for use of space; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

- F. FY 2024-25 Budget - Town Council amendments (as needed) - Discussion and/or Action
- Councilor S. Arnold stated that the Town Council discussed possible amendments to the 2024/25 budget at a Special Meeting of the Town Council on April 30, 2024.

Councilor S. Arnold stated that after their discussion, the following Motions were proposed:

MOTION was made by Councilor C. Greathouse to amend the proposed budget for FY 2024/25 submitted on 3/21/2024 with the following amendments:

All Department Heads (not to include the Animal Control Officer) shall receive a 4% increase

Treasurer’s Office, Wages, Financial Analyst/Senior Accountant, level fund at \$62,519 (**Decrease**

**to budget of \$8,000)**

Financial Administration, Director's Office, Finance Director Salary, **decrease** to \$105,000  
**(Decrease to budget of \$15,000)**

Recreation Department, Recreation Materials and Equipment, **increase** to \$5,000 **(Increase to budget of \$2,000)**

Tax Assessor, Expenses, Education/Training/Professional Organizations, **decrease** to \$3,500  
**(Decrease to budget of \$1,500)**

Tax Assessor, Expenses, Revaluation - Reserve Account, **increase** by \$25,000 **(Increase to budget of \$25,000)**

Senior Center, Expenses, RISE Contract, **decrease** to \$0 **(Decrease to budget of \$2,000)**

Dept. of Public Works, Maintenance Div., Expenses - Gasoline, **increase** to \$90,000 **(Increase to budget of \$10,000)**

seconded by Councilor J. Burlingame

Discussion: Councilor J. Burlingame stated that these were agreed upon to present for vote. Councilor S. Arnold stated his clarification that these were some of the items discussed a few nights ago. Councilor C. Greathouse stated she had a few other changes she would like to include. J. Fecteau suggested that the motion as presented be voted upon and then any new proposals could be a separate motion.

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

MOTION was made by Councilor C. Greathouse to amend the salary of the animal control officer to be 4% to be in line with all other department head salaries;

Discussion: Councilor C. Greathouse stated that she would like to amend the budget regarding the animal control officer proposed salary to be in line with the other department head proposed salaries at 4% . Councilor J. Burlingame stated that the animal control officer is not a department head. Councilor C. Greathouse stated that the savings would be \$3600. J.Steere, Interim Finance Director and Tax Collector, stated that the proposed salary went up by \$3600 and includes the 4%. J.Steere stated that if the salary is cut by the \$3600 then the animal control officer would receive 0%.

Councilor C. Greathouse withdrew her motion.

Councilor J. Burlingame stated he would like to discuss paving and stated his concern that the only money available for paving would be the money from the state and the town's match towards those funds. Councilor J. Burlingame stated that this money for paving would leave no money for any other roads.

G. Treml, DPW Director, stated that the state money with the match will be used on only the designated roads so there will be nothing to use on any other roads. G. Treml stated there would be no money for any materials. Councilor J. Burlingame stated his opinion to fund money for paving. Councilor S. Arnold asked K. Scott if the state money with matching funds from the town could be reduced which would free up money to be used for paving on other projects. K. Scott stated that the grant application required specific projects with a budget so the projects would have to be looked at to determine if any could be revised. K. Scott stated that this grant included a very high match. K. Scott stated that the Town does not have to take any of the money. K. Scott stated that the projects submitted to be done as part of the grant are for FY 24 and there is no money in the budget for FY25. Councilor S. Arnold stated that these proposed projects are ones that the town would do anyway. Councilor S. Arnold stated that it is his opinion that this matter be discussed on Monday

Councilor C. Greathouse stated that the Historical Cemeteries have \$12,750 in unused ARPA funds which she suggested be used in place of their budget request of \$6200. Councilor J. Burlingame asked E. Beltram if the amount was correct. E. Beltram stated the amount was correct. Councilor J. Burlingame stated his recommendation to discuss this matter on Monday.

Councilor S. Arnold stated that he would like to also discuss the HR expenditures on Monday.

Councilor S. Arnold stated that after review with the Trust regarding estimated rates for health and dental coverage , the numbers were adjusted.

MOTION was made by Councilor J. Burlingame to ADJUST Department line items for employees, FICA-Pension-Work Comp-Fringe Benefits, to reflect rate increases for health and dental coverage per information received by the Interlocal Trust; seconded by Councilor C. Greathouse

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED

Councilor S. Arnold stated that the final budget numbers will be calculated to reflect these changes and adopted, along with the final ballot questions, at a Special Meeting of the Council on May 6, 2024 @ 7:00 p.m.

E. Beltram, Asst. Interim Finance Director, stated that there is a shortfall in the school budget and that a solution is being worked on. E. Beltram stated that more information would be available at the meeting on Monday.

G. Boards and Commissions

1. Resignations- Discussion and/or Action

a. Recreation Commission- Position # 5- 2 year term to expire 12/31/2024

Councilor S. Arnold stated that Council has received a resignation from Kaleena Roch from the Recreation Commission.

MOTION was made by Councilor J. Burlingame to ACCEPT, with thanks, the resignation of Kaleena Roch, Position #5, from the Recreation Commission; seconded by Councilor C. Greathouse

Discussion: Councilor S. Arnold stated that K. Roch did a great job with lots of energy.

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold

NAYS-0

MOTION PASSED

2. Appointment- Discussion and/or Action

a. Recreation Commission- Position # 5 - 2 year term to expire 12/31/2024

Councilor S. Arnold stated that there is no recommendation from the Chair at this time. Councilor S. Arnold stated that Council can review the talent bank list and appoint a member or table the appointment.

MOTION was made by Councilor C. Greathouse to TABLE the appointment to the Recreation Commission, Position #5; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold

NAYS-0

MOTION PASSED

X. Legislative Updates - Discussion and/or Action

None

XI. Town Council Correspondence/ Discussion

Councilor S. Arnold stated that council received the following correspondence:

1. Resident request to pick up dead wood on town owned property.

2. Resident request to purchase a portion of town owned property.

Discussion: Councilor J. Burlingame asked D.Igliozi about the legal issue for taking wood from town property. D.Igliozi stated that the individual could sign a release if he is using a saw . Councilor S. Arnold stated that the request for the purchase of town property is vague as there is no information as to size , location or price.

D.Igliozi stated that a public hearing would be required as to the purchase of town property. D. Igliozi stated that there would have to be a finding by Council that the town property is no longer of use to the town. D.Igliozi stated that both requests are vague and suggested they be on the next agenda.

#### XII. Department Head Reports/Discussion

Councilor S. Arnold asked if any department heads had anything to report or if any Councilors had any questions for department heads.

1. G.Mosca, EMA Director, stated that the FEMA representatives have met with 1764 residents, businesses and places of worship regarding the storms in December 2023 and January 2024. G.Mosca stated that FEMA has awarded approximately \$142,320.00 of assistance for residents. G.Mosca stated that the application period for assistance regarding these two storms will end on May 20, 2024.
2. K.Scott, Town Planner, stated that Gloucester did not receive an award from DEM Recreation Grants. K.Scott stated that the total awards for the grants have been 5 million dollars but the amount this time the total to be awarded was reduced to 2 million dollars. K.Scott stated that the awarding system is skewed towards urban communities especially when the amount is lower. K.Scott stated that the point system used is one more favorable to urban communities and that rural communities can't earn certain points because of their rural nature. K.Scott stated a suggestion that she would like to propose a resolution to increase the amount of the grant for the future and try to get other communities to do the same.

#### XIII. Bds. and Commissions Reports/ Discussion

Councilor S. Arnold asked if any boards or commissions had anything to report or if any Councilors had any questions for any board or commission.

R. Najecki, Conservation Commission, stated that he would like to apply for a grant on behalf of the Conservation Commission. R. Najecki stated that it is an Earth Day grant in the amount of \$750 from the State and the application does not require Council signature.

Councilor S. Arnold asked D. Igliozi if he had any concerns. D. Igliozi stated that he had no concerns and an application could be submitted.

#### XIV. Open Forum

Councilor S. Arnold asked if anyone has anything to discuss on any other subject and if so, to please state your name when you come to the microphone.

None

#### XV. Adjourn

MOTION was made by Councilor J. Burlingame to ADJOURN at 8:24 p.m.; seconded by Councilor C.Greathouse

Discussion: None

VOTE: AYES- C. Greathouse, J. Burlingame, S. Arnold  
NAYS-0

MOTION PASSED