

At a meeting of the Town Council holden in and for the Town of Gloucester on September 15, 2022

I. Call to Order

The meeting was Called to Order at 7:00 P.M.

II. Roll Call

Members present: William E. Reichert , President; Walter M. O. Steere, III, Vice President; William A. Worthy, Jr.; Stephen W. Arnold ; David Laplante

Also Present: Jean Fecteau, Town Clerk; David Igliozi, Town Solicitor; Christine Mathieu, Deputy Town Clerk; Adam Muccino, Finance Director; K. Johnson, Building/Zoning Official; K. Scott, Town Planner and M. Bouvier, Senior Center Director

III. Pledge of Allegiance

All stood for the Pledge of Allegiance

Councilor Reichert stated that we are currently updating our sound and recording systems in our meeting space. Councilor Reichert stated that it is important for anyone at a microphone, especially the Council, to speak directly into their microphone until the system is finished. Councilor Reichert stated that the microphones are programmed to cycle off when direct sound is not detected so you will not be recorded.

Councilor Reichert stated that a motion to go into Executive session was needed.

IV. Seek to Convene to Executive Session Pursuant to:

- A. R.I.G.L. 42-46-5(a)(1) Sessions pertaining to discussions of job performance and interviews of prospective candidates for the appraisal of any and all property/assets for town assessment purposes
 - 1. Discussion by Town Council, Vote, or Other Action

MOTION was made by Councilor Steere to CONVENE to Executive Session pursuant to R.I.G.L. 42-46-5(a)(1) interviews of prospective candidates; seconded by Councilor Worthy

Discussion: None

Councilor Reichert- Aye
Councilor Steere- Aye
Councilor Arnold- Aye
Councilor Worthy- Aye
Councilor Laplante- Aye

MOTION PASSED

Councilor Reichert asked the attendees to step out of the room during Executive Session and that they will be allowed back in once Executive Session is finished.

REGULAR SESSION - Councilor Reichert asked to please let everyone back into the room.

V. MOTION was made by Councilor Steere to Reconvene Open Session - Disclose zero (0) votes were taken in Executive Session & Seal the Minutes of Closed Session; seconded by Councilor Worthy

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

VI. Open Forum - For Agenda Items

Councilor Reichert stated that anyone wishing to speak on agenda items prior to Council discussion on an agenda item, please come up to the microphone.

None

VII. Citations

A. Citizen Volunteer Recognition - Discussion and/or Action

Councilor Reichert stated that Council would like to give recognition to some of our residents that volunteered to repair the historic Town Pound, located at the corner of Chopmist Hill and Pound Road. Councilor Reichert stated that these people donated their time and equipment to fix what is an important piece of Gloucester history.

Councilor Reichert stated that tonight we recognize the following people, and to please stand when we call your name which he read out as follows:

Willis Leonard, Jim White, Russell Amato, Steve Rogers, Chris Leonard, &
Matt Flynn

Councilor Reichert stated that a Citation was prepared for each of you, which he read as follows:

**Citation
of thanks to**

Willis Leonard, Jim White, Russell Amato, Steve Rogers,
Chris Leonard, & Matt Flynn

Given with deep gratitude and appreciation as you each worked to help preserve Gloucester's history.

You have contributed to all the residents of Gloucester with your hard work, generosity, and diligence and showed all the importance of respecting the landmarks and history that formed the Town of Gloucester.

We appreciate your commitment to preserving the details of our past by rebuilding the
“Town Pound”
and we acknowledge your service to our community.

The Town Council wholeheartedly represents all of Gloucester residents when we say “ Thank
You”

Councilor William E. Reichert, President
Councilor Walter M.O. Steere, III, Vice-Pres
Councilor Stephen W. Arnold
Councilor William A. Worthy, Jr.
Councilor David R. Laplante

Jean M Fecteau, CMC , Town Clerk

Adopted this 15th day of September, 2022

seconded by Councilor Steere

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

Mr. Leonard addressed the Council and thanked them for their recognition. Mr. Leonard
acknowledged all that helped, especially Mr. White and his staff for the use of their manpower
and equipment which were invaluable to completing this project.

VIII. Resolution

- A. Authorizing Tax Anticipation Notes & Authorizing Expenditures for the 2022-2023
Fiscal Year - Discussion and/or Action

Councilor Reichert stated that the Town Solicitor and Finance Director are proposing the following
Resolution should the Town need to resort to Tax Anticipation Notes in order to generate cash flow
for the Town should it be needed which he read as follows:

**Town of Gloucester
Resolution #22-09
Authorizing Tax Anticipation Notes and
Authorizing Expenditures for FY 2022-2023**

RESOLVED: That pursuant to Rhode Island General Laws § 45-12-4 and Section 8-5 of the Town
Charter, the Director of Finance be and he hereby is authorized during the 2022-2023 fiscal year of
the Town to borrow from time to time with the consent and approval of the President of the Town
Council, upon such terms as he may be able, such sum or sums of money as shall be necessary for the
expenses and maturing obligations of the Town for the 2022-2023 fiscal year of the Town, but not
to exceed in the whole the sum of \$ **Five (5) million** and to give the negotiable promissory note or
notes of the Town therefore. Said Director of Finance is hereby authorized to renew any negotiable

promissory note or notes given pursuant to the note, from time to time, but payable not later than one year from the date of the original note or notes so renewed. Such note or notes shall be issued in anticipation of taxes assessed as of the 31st day of December, A.D. 2021 and shall be conclusive evidence to all holders of said note or notes of the consent and approval of the Town Council to the loan or loans evidenced thereby.

RESOLVED: That pursuant to Rhode Island General Laws § 45-2-3.2, and Section 8-6 of the Town Charter, due to the failure of Question #1 at the Financial Town Referendum, of August 16, 2022, the Director of Finance be and he hereby is authorized during the 2022-2023 fiscal year of the Town and until another Financial Town Referendum approving the Town Budget and Levy for this Fiscal Year, to make available to each department, commission, office and agency of the Town the same amounts authorized in the Budget in the previous fiscal year at 1/12th of the previous year's total budget per month.

By Order of the Gloucester Town Council

William E. Reichert, President

IN WITNESS WHEREOF, I hereby attach my hand and the official seal of the Town of Gloucester this 15th day of September, 2022.

Jean M. Fecteau, CMC, Town Clerk

seconded by Councilor Arnold

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

IX. Consent Items - Discussion and/or Action

- A. Approval of Town Council Minutes: Regular Meeting of August 4th, 2022; minutes of August 18, 2022; Special Meeting August 23, 2022 and Regular Meeting of September 1, 2022: Discussion and/or Action
- B. Tax Assessor's Additions and Abatements
 - 1. August 2022
 - 2. July Additions & Abatements (tabled Sept. 1st, 2022)
 - 3. June Additions & Abatements - Amendments (tabled Sept. 1st, 2022)
- C. Finance Director's Monthly Report -
 - 1. July 2022 (tabled Sept. 1st, 2022)
 - 2. August 2022

MOTION was made by Councilor Worthy to APPROVE the Town Council meeting minutes of August 4th, 2022; August 18th, 2022; August 23rd, 2022 and September 1, 2022; to APPROVE the July 2022 Additions and Abatements: no Additions to the 2022 Tax Roll; Additions to 2021 Tax Roll in the amount of \$2555.78; No Abatements to the 2022 Tax Roll; to APPROVE the August 2022

Additions and Abatements: No Additions or Abatements to the 2022 Tax Roll; and to AMEND the June 2022 Additions & Abatements with the following approvals: No ADDITIONS to the 2021 Tax Roll; to **APPROVE** the ADDITIONS to the 2020 Tax Roll in the amount of \$2,525.29; the 2019 Tax Roll in the amount of \$1,943.85; the 2018 Tax Roll in the amount of \$1,902.00; the 2017 Tax Roll in the amount of \$1,872.38; the 2016 Tax Roll in the amount of \$1,703.96; the 2015 Tax Roll in the amount of \$1,678.91; the 2014 Tax Roll in the amount of \$1,652.35; the 2013 Tax Roll in the amount of \$1,881.87; to **APPROVE the ABATEMENTS** to the 2021 Tax Roll in the amount of \$206.73; and to APPROVE the Finance Director's Report for July and August, 2022; seconded by Councilor Arnold

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

X. Unfinished Business

A. Boards and Commissions

1. Appointments- Discussion and/or Action

a. Economic Development Commission

1. Position #4 - Two year term to expire 12/31/2022

MOTION was made by Councilor Worthy to TABLE the appointment to the Economic Development Commission, Position #4; seconded by Councilor Steere

Discussion: Councilor Worthy stated that he spoke with the Chair and she asked for this item to be tabled.

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

b. Board of Canvassers - Position #3, One unexpired 6 year term to expire 3/1/26

Councilor Reichert stated that the Chair is reviewing talent bank listings, and the Clerk will reach out to those listed to determine if there is still an interest to join the Board. Councilor Reichert stated that unless Council chooses to do otherwise, this item can be tabled.

MOTION was made by Councilor Steere to TABLE the appointment to the Gloucester Board of Canvassers; seconded by Councilor Laplante

Discussion: J. Fecteau, Town Clerk stated that the Board of Canvassers has been very busy and will work on a recommendation.

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

- c. Tax Assessor Board of Review - Position #1, One unexpired 6 year term to expire 12/31/26

Councilor Reichert stated that there is no recommendations at this time. Councilor Reichert stated that the Talent Bank list has been forwarded to the other members of the Board and to the Tax Assessor for their review.

MOTION was made by Councilor Worthy to TABLE the appointment to the Tax Assessor Board of Review, Position #1; seconded by Councilor Steere

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

- B. Update/Amend Hiring Policy - Discussion and/or Action

Councilor Reichert stated that the Council tabled for further review of this policy forwarded from the acting HR Director. Councilor Reichert stated that the policy lays out a consistent plan for the hiring of all employees, union and non union.

Discussion: Councilor Steere stated his opinion that the policy was laid out well. J. Fecteau stated that this policy was amending the current policy from applying only to non union department heads to now apply to all employees. Councilor Arnold stated that this standardizes the process.

MOTION was made by Councilor Steere that the employment policy be amended in form presented and attached to this agenda; seconded by Councilor Worthy

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

- C. Request for reconsideration of Denial of Claim (re: 4th of July parade) - Discussion and/or Action

Councilor Reichert stated that this item was a request for Council to reconsider a claim filed with the town that was denied previously. Councilor Reichert stated that the Council requested the Solicitor review the information and make a recommendation to Council.

Discussion: D. Igliazzi, Town Solicitor, asked that the Council move this item until after the Executive Session at the end of the agenda in order to inform the Council of his review and recommendation as to this matter.

MOTION was made by Councilor Worthy to continue this matter until after Item XVI. (B) on the agenda; seconded by Councilor Steere

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

XI. New Business

A. Authorization of Signature: Code Red Contract - Discussion and/or Action
Councilor Reichert stated that the Chief has submitted a contract between the Town of Gloucester and OnSolve, LLC for a one year renewal subscription for the CodeRed system for the Town.

MOTION was made by Councilor Worthy to AUTHORIZE the contract between OnSolve, LLC and the Town of Gloucester for the CodeRed System, Oct. 3, 2022 to October 2, 2023, in the amount of \$2,750 to be paid for from EMA and EMPG funds; seconded by Councilor Steere

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

B. Hunting Regulations - 2022 Williams Mills permission - Discussion and/or Action
Councilor Reichert stated that the Williams Mills property is a town owned property that the Conservation Commission maintains stewardship over. Councilor Reichert stated that each year they submit hunting rules and regulations for the property for Council's approval. Councilor Reichert stated that once Council approves, hunting permits for the current year will be distributed.

Councilor Reichert stated that the Rules and Regulations will be made part of these minutes and posted on the Town's website.

MOTION was made by Councilor Reichert to ADOPT the Williams Mills Hunting 2022 Rules and Regulations as presented:

**2022-2023 Hunting Season
Williams Mills ConservationArea**

Town of Gloucester Hunting Notice

Consistent with the Town Council resolution assigning stewardship of the town owned Williams Mills Conservation Area to the Conservation Commission, and Town Council authority to approve rules and regulations for use of that property, the Conservation Commission requests that:

The Gloucester Town Council allow the hunting of deer and wild turkey on the Williams Mills Conservation Area for the 2022-2023 hunting season, commencing October 1, 2022 and ending May 21, 2023. That all hunters must follow the 2022- 2023 Hunting Regulations as adopted by the RI Dept of Environmental Management and the Rules and Regulations for the WMCA as adopted by the Gloucester Town Council on September 17, 2009, below, except that commencing on a date of

their choosing, the office of the Town Clerk may issue Landowner Courtesy Cards rather than the fourth Tuesday of September. That Landowner Courtesy Cards for the WMCA may be issued for muzzle loading and archery hunting to all qualified applicants, and that shotgun hunting shall be limited to 30 Gloucester residents.

Adopted September 17, 2009 by the Gloucester Town Council

Beginning annually on the fourth Tuesday of September the Town Clerk’s office, or her designee, shall issue Hunter-Landowner Courtesy Cards (hereinafter referred to as “cards”) valid for the upcoming hunting season. Each applicant must apply in person with picture identification, a valid hunting license, and a deer or wild turkey permit. Each applicant may receive cards for any or all properties, however only one card that allows hunting with shotgun will be issued per applicant. Only Gloucester residents may receive cards that allow hunting with shotgun on the Williams Mills Conservation Area.

Seconded by Councilor Steere

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

C. Special Event License - Hoot Owl Scramblers 2022 (annual event) - Discussion and/or Action

1. Consideration of Waiver of Public Hearing - Discussion and/or Action

Councilor Reichert stated that the Clerk has received an application for this event that indicates there are no changes to this event over numerous years. Councilor Reichert stated that since 2002 the event was held at Barnes Way. Councilor Reichert stated the organizer tried two different venues the last few years but wishes to return to having it at Barnes Way. Councilor Reichert asked if Council wished to hear the application without a public hearing and if so, Council needs a motion to waive the public hearing.

MOTION was made by Councilor Worthy to WAIVE the consideration of a Public Hearing for Special Event, Hoot Owl Scramblers 2022, proposed to be held October 8th & 9th, 2022; seconded by Councilor Arnold

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

2. Consideration of Special Event License - Discussion and/or Action

Councilor Reichert stated that as Council waived the hearing, a discussion and consideration of the Special Event License could be done at this point.

Discussion:

Councilor Reichert asked if the applicant was present to review the plans for this event.

K. Law, applicant, stated his appreciation as to the Council waiving the public hearing and gave the Clerk the insurance certificate. K. Law stated all parking will be off of Route 44 on Barnes Way and if the police feel they are needed then he will cooperate. Councilor Reichert stated that this has always been a well run event. D. Igliazzi asked if Council saw the comments by the Chief of Police and Councilors answered in the affirmative.

MOTION was made by Councilor Worthy to APPROVE the Special Event License, for Hoot Owl Scramblers 2022 (annual event) proposed for October 8th & 9th, 2022 from 9:00 a.m. to 4:00 p.m.; said event is an off road motorcycle event to be held at 27 Barnes Way; with the following stipulations:

- 1) The race shall be conducted between the hours of 9:00 a.m. and 4:00 p.m. on Saturday and Sunday.
- 2) No alcoholic beverages of any kind shall be consumed or allowed on the premises.
- 3) No overnight camping shall be allowed on the premises other than primitive camping for race participants.
- 4) Anyone selling non-alcoholic beverages or food, that is not pre-packaged, on the premises shall obtain necessary licensing from the Town, with approval from the Rhode Island Department of Health when necessary.
- 5) Adequate portable comfort stations shall be available.
- 6) An ambulance or rescue vehicle, in addition to two (2) Emergency Medical Technicians, shall be available on the premises at the applicant's expense.
- 7) An area on the premises to accommodate the parking of all vehicles of visitors and participants, etc. shall be available, such as to avoid the parking of such vehicles on nearby roads.
- 8) At the Police Chiefs discretion, patrol officers may be assigned to the premises for the 2 day period, at the applicant's expense, to assist in traffic control, the maintenance of good order, and compliance with these conditions.
- 9) Adequate liability insurance coverage, at applicant's expense, of **at least** \$1,000,000 shall be provided with the Town of Glocester, its functionaries and all abutting property owners included as named insured. Such policies, or certification thereof, shall be submitted to the Town Solicitor for approval. The Town Solicitor may ask for an additional amount of liability insurance cover after review of the Interlocal Trust's recommendation at any time prior to the event.
- 10) The Town of Glocester and its functionaries shall be included among those individuals and entities released in any release, waiver of liability and indemnity agreements secured by the applicants.
- 11) Applicant shall comply with applicable requirements and rules of the A.M.A., N.E.T.R.A., and insurance carriers.

Seconded by Councilor Laplante

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

D. Authorization: Stage II submission for Gloucester Schools Capital project to R.I.D.E. Councilor Reichert stated that Council has received a request from the Finance Director which he read as follows:

To: Gloucester Town Council, William Reichert, President
From: Adam Muccino, Finance Director
Re: Gloucester School District Stage II Submission
Date: 09/12/2022

The Gloucester School District has been working with Aharonian Associates and staff at Rhode Island Department of Education (RIDE) on the next five-year approved capital plan for the District. Operating under a RIDE approved capital plan is essential as this enables the Town to receive Housing Aid from the State of Rhode Island. Housing Aid reimbursement can be used to directly offset capital expenses and provide additional cash flow during a period of construction. The School Committee approved the initial Stage II capital plan application to RIDE. RIDE received the application, reviewed it and responded back to the Committee and the District with comments. We have worked over the Summer with the architects and staff at Aharonian and Associates to refine the plan, update cost estimates, and incorporate RIDE's comments into a revised Stage II submission. Town Council approval is required by RIDE in order to receive final approval.

Attached please find the following documents for review:

- **Gloucester School District 5 Year Capital Plan Revised September 2022 – Proposed**

- This document indicates costs over 5 years, priority, RIDE category and description by proposed project

- **Gloucester School District Stage II – Capital Plan Proposed Cash Flow**

- This document indicates the proposed cash flow based upon the proposed list of projects, current housing aid reimbursement rates and eligible bonuses for particular categories. This proposal includes a commitment from the Town and the School (\$100k each) for a total of \$200,000 per year over 5-years. The previous approved capital plan had a commitment of \$300,000 per year for 5-years from both the Town and School.

- **Project Budget Format Sheets**

- These documents are RIDE's forms and indicate the different type of costs that make up each individual project at each individual school.

3 Key Takeaways

1. There is no obligation. Should we receive final approval from RIDE on this list of proposed projects, we are not obligated to complete these projects. However, capital expenses count directly toward the State's 3% of the operating budget requirement for annual facility maintenance.
2. Priorities change, projects can change. There is no obligation to complete this specific list of projects. Should a new priority emerge, there is a process to update the approved capital plan.

3. Without a RIDE approved capital plan, the Gloucester School District is not eligible for State Housing Aid which for the coming year is set at 38.5%.

Respectfully,
Adam Muccino
Finance Director
(end of memo)

Discussion: Councilor Steere asked if the Finance Director had any information to add. A. Muccino, Finance Director, stated that he did not except to add that he feels this is in the town's best interest as it is for the maintenance of the buildings and reiterated that there is flexibility as to the projects.

MOTION was made by Councilor Arnold to APPROVE the Stage II submission for Gloucester Schools Capital project to R.I.D.E., the 5-year Capital Improvement plan amended to September 2022; seconded by Councilor Worthy

Discussion: None

VOTE: AYES- Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

Note: Councilor Laplante did not participate in the vote as he stepped out of the meeting for a moment.

E. Authorization for signature

Councilor Reichert stated that Council has received the following request from Karen Scott, Planner which he read as follows:

To: Town Council Members
From: Karen Scott, Town Planner
Date: September 9, 2022
Re: Rhode Island Commerce – Site Readiness Program
Rhode Island Infrastructure Bank – Municipal Infrastructure Program
Rhode Island Commerce – Placemaking Grant Award

I am requesting authorization for the Town Council President to sign the follow grant agreements:

1. RI Commerce Site Readiness Grant for \$40,000 to partially fund a Public Water Feasibility Study for Chepachet Village.
2. RI Infrastructure Bank Municipal Infrastructure Program for \$85,000 to fund the balance of the Public Water Feasibility Study for Chepachet Village.
3. RI Commerce Placemaking Grant Award for \$150,000 to construct a large covered pavilion and parking area at Gloucester Memorial Park.

Thank you for your consideration.
(End of memo)

1. RI Commerce Site Readiness Grant for \$40,000 (to partially fund a Public Water Feasibility Study for Chepachet Village) - Discussion and/or Action

Discussion: None

MOTION was made by Councilor Worthy to AUTHORIZE the Town Council President to sign the grant agreement entitled “Grant Agreement, for Site Specific Improvements” between the Rhode Island Commerce Corporation and the Town of Glocester; said grant is for the amount of \$40,000; seconded by Councilor Steere

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

2. RI Infrastructure Bank Municipal Infrastructure Program for \$85,000 (to fund the balance of the Public Water Feasibility Study for Chepachet Village) - Discussion and/or Action

Councilor Reichert stated that this Agreement has not been received yet, and the Planner has indicated that she would like to table this item.

MOTION was made by Councilor Worthy to TABLE Item #2. R.I. Infrastructure Bank Municipal Infrastructure Program; seconded by Councilor Steere

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

3. RI Commerce Place making Grant Award for \$150,000 (to construct a large covered pavilion and parking area at Glocester Memorial Park) - Discussion and/or Action

Discussion: Councilor Steere asked about the size of the proposed pavilion. K. Scott stated the proposed pavilion would be 20 x 80 and that this more permanent structure was chosen instead of the originally proposed moveable shade areas.

MOTION was made by Councilor Worthy to AUTHORIZE the Town Council President to sign the grant agreement entitled “Subaward Agreement ID No. SFRF02908/COMM-2286-25 TIER 2 Subaward Agreement, Hospitality, Tourism and Events Placemaking (Outdoor and Public Space Capital Improvements) between Rhode Island Commerce Corporation and the Town of Glocester ("Subrecipient Entity"); seconded by Councilor Steere

Discussion: Councilors offered their thanks to Karen Scott, Planner.

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

F. Notice & Request for Comment: Planning Board's intent to amend Subdivision Regulations - Discussion and/or Action

Councilor Reichert stated that Council has received a memo from K. Scott, Planner, which he read as follows:

To: Town Council Members
From: Karen Scott, Town Planner
Date: September 7, 2022
RE: Amendments to the Subdivision Regulations

At their July 12, 2021 regular meeting, the Planning Board unanimously approved new application forms and checklists related to the Subdivision Regulations. At their October 18, 2021, the Planning Board unanimously approved Subdivision Regulation amendments to approve the new checklists and also amend the types of required forms of construction and improvement guarantees. Attached please find the draft subdivision amendments.

Pursuant to Gloucester Subdivision Regulations Section 300-41, Public hearing and notice requirements, the Planning Board is notifying and seeking the advice of the Town Council three (3) weeks prior to the adoption, repeal, and/or amendment of Subdivision Regulations. The public hearing is scheduled before the Planning Board on October 17, 2022 (see attached public notice). The Town Council may make recommendations within the notice period, in writing, to the Planning Board regarding any adoption, repeal or amendment to the Subdivision Regulations.
(End of memo)

Discussion: Councilor Steere asked if this proposal was dealing primarily with the checklists . K. Scott, Town Planner, stated that the checklists are currently part of the subdivision regulations. K. Scott stated that this proposal removes the checklists themselves from the subdivision regulations but the subdivision regulations refer to the appropriate checklist as required for each particular application. K. Scott stated that having the checklists themselves within the subdivision regulations is cumbersome as the checklists can be changed by state law or by the Planning Board. K. Scott stated that by removing the actual checklist from the subdivision regulations but still incorporating them by reference is a much more efficient and streamlined administrative process. J. Fecteau stated that Council may table in order to review the proposed changes or move forward with a motion if they are ready and to perhaps include a memo to the Planning Board.

MOTION was made by Councilor Arnold to approve the recommended amendments to the Subdivision Regulations and to forward a memo to the Planning Board regarding Town Council opinion; seconded by Councilor Worthy

Discussion: D. Iglizzi also reassured Council that the checklists for subdivisions would only reflect state law.

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

G. Authorization to offer assistance to Burrillville - Building Official - Discussion and/or Action

Councilor Reichert stated that Council has received a request from the Building Official which he read as follows:

To: Town Council Members
From: Ken Johnson
Date: August 8, 2022
Re: Temporary Coverage for the Town of Burrillville

I am just looking for the Council's approval to cover for Joe Raymond, the Building Official in the Town of Burrillville while he is out on a medical leave.

He is expected to be out for the month of September. Will keep you informed if more time is needed. There will be no problem covering both Towns for this period of time.

Thank you,
Ken Johnson
(End of memo)

Discussion: Councilor Worthy stated he spoke with K. Johnson and added that he feels K. Johnson is capable of doing both. Councilor Steere stated that Mr. Raymond has helped us in the past and Councilor Reichert expressed his best to Mr. Raymond.

MOTION was made by Councilor Worthy to AUTHORIZE Ken Johnson, Building Official, to assist the Burrillville Building Official's office, for a time period of up to 6 weeks unless there is a change brought forward by K. Johnson; seconded by Councilor Arnold

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

XII. Town Council Correspondence/ Discussion

Councilor Reichert stated that there is no correspondence

Councilor Reichert asked if any Council members had any correspondence and or discussion items.

1. Councilor Steere asked about a generator given to Ponaganset High School that he heard was being replaced and he asked about what would happen to the old one. Councilor Arnold stated he believes the old generator needs a lot of upgrades. Councilor Steere stated he heard the amount was \$40,000. Councilor Reichert described the work he previously did on the generator when asked to help. Councilor Steere stated that if the generator is in workable condition that the town

should try and get it back. J. Fecteau agreed, upon request by Council, to send a letter of inquiry as to the return of the generator to the Town.

2. Councilor Laplante referred to an advertisement of the proposed 2022/2023 budget. D. Laplante stated that he thought the advertisement of the proposed increase to the levy was to include a narrative to help explain the situation the town is in. A. Muccino stated that the language of the ad is in the form required by state law and has to be approved by the state. Councilor Reichert suggested running an ad and adding an explanation at the bottom. Councilor Arnold asked if the narrative should be an agenda item. Councilor Laplante stated he did not originally know the language of the ad was regulated by state law. Councilor Steere stated that the budget could change at the public hearing. Councilor Laplante stated that they can't really put out the tax rate before the public hearing as it can change due to changes at the hearing. Councilor Steere stated the Council has previously discussed several ways to get the information to the public about the budget. Councilors agreed on the importance of getting the word out.

No action taken by Council

XIII. Department Head Reports/Discussion

Councilor Reichert asked if any Department Head would like to speak.

None

XIV. Bds. and Commissions Reports/ Discussion

Councilor Reichert asked if any Board or Commission would like to speak.

None

XV. Open Forum

Councilor Reichert asked if anyone would like to speak.

C. Wilson, HDC Chair, asked if the Council would let him place a porta john at the Senior Center during the Scarecrow Festival. C. Wilson stated he spoke with M. Bouvier, Senior Center Director, and she suggested C. Wilson contact the Council. C. Wilson stated that the Scarecrow committee would like to place the porta johns throughout town so the people do not have to cross the street. J. Fecteau stated that the porta johns have been placed on town properties in the past. Councilor Reichert asked if C. Wilson had spoken to M. Bouvier, Senior Center Director. M. Bouvier stated she was okay with the porta john on the Town's Senior Center property.

Councilor Reichert stated that we now need a motion to convene to executive session

XVI. Seek to Convene to Executive Session Pursuant to:

- A. R.I.G.L. § 42-46-5(a) (3) Discussion regarding the matter of security including, but not limited to, the deployment of security personnel or Devices. Discussion by

Council , Vote or Other Action

- B. R.I.G.L. § 42-46-5(a) (2) Sessions pertaining to collective bargaining or litigation or work sessions pertaining to collective bargaining or litigation. Discussion by Council, Vote or Other Action

MOTION was made by Councilor Steere to Seek to Convene to Executive Session Pursuant to:

A. R.I.G.L. § 42-46-5(a) (3) Discussion regarding the matter of security including, but not limited to, the deployment of security personnel or Devices. Discussion by Council , Vote or Other Action and B. R.I.G.L. § 42-46-5(a) (2) Sessions pertaining to collective bargaining or litigation or work sessions pertaining to collective bargaining or litigation. Discussion by Council, Vote or Other Action

seconded by Councilor Worthy

Discussion: None

Councilor Laplante- Aye

Councilor Arnold- Aye

Councilor Worthy- Aye

Councilor Steere- Aye

Councilor Reichert- Aye

MOTION PASSED

Councilor Reichert stated that anyone waiting, may re-enter the room.

AFTER EXECUTIVE SESSION

XVII. Reconvene Open Session - Disclosure of votes taken in Executive Session & Consideration of the Sealing of Minutes - Discussion and/or Action

MOTION was made by Councilor Steere to Reconvene Open Session; Disclose zero (0) votes were taken in Executive Session; and to Seal the minutes of Executive Session; seconded by Councilor Laplante

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert

NAYS-0

MOTION PASSED

MOVED TO THIS LOCATION ON THE AGENDA

X. Unfinished Business

- C. Request for reconsideration of Denial of Claim (re: 4th of July parade) - Discussion and/or Action

Councilor Reichert stated that this item was a request for Council to reconsider a claim filed with the town that was denied previously. Councilor Reichert stated that the Council requested the Solicitor review the information and make a recommendation to Council.

MOTION was made by Councilor Arnold to DENY the request to reconsider a claim filed, for damage to a golf cart, filed on July 12, 2022, by Evan Thompson; seconded by Councilor Laplante

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED

XVIII. Adjourn

MOTION was made by Councilor Worthy to ADJOURN at 10:02 PM; seconded by Councilor Laplante

Discussion: None

VOTE: AYES- Laplante, Arnold, Worthy, Steere and Reichert
NAYS-0

MOTION PASSED