

At a Special meeting of the Town Council holden in and for the Town of Gloucester on August 6, 2020:

**PURSUANT TO R.I. EXECUTIVE ORDER
#20-53 EXECUTED BY GOVERNOR GINA RAIMONDO
THIS MEETING WILL BE TELECONFERENCED VIA ZOOM:**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members present: George O. (Buster) Steere, Jr., President; Walter M. O. Steere, III, Vice President; William E. Reichert; Patricia Henry; and Julian (Jay) Forgue

Also Present: Matt Floor, IT Director; Jean Fecteau, Town Clerk

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

Please note: Participants to the meeting may be placed in “waiting room” if Council convenes to Executive Session. You will automatically be allowed back in when open session convenes.

IV. Seek to Convene to Executive Session Pursuant to:

- A. R.I.G.L. 42-46-5 (a) (1) Personnel - Discussion and/or action
 - 1. Review applicants and/or appointment - Town Solicitor

MOTION was made by Councilor J. Forgue was made by to Convene into Executive Session Pursuant to R.I.G.L. 42-46-5 (a) (1) Personnel for Discussion and/or action; seconded by Councilor Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue -Aye
Councilor Henry -Aye
Councilor Reichert -Aye
Councilor W. Steere -Aye
Councilor G. Steere -Aye

MOTION PASSES UNANIMOUSLY

After Closed Session:

V. Reconvene Open Session

Disclosure of votes taken or # of votes taken in Executive Session -
Discussion and/or Action

OPEN SESSION -

MOTION was made by Councilor J. Forgue to RECONVENE OPEN SESSION, SEAL the minutes of Closed Executive Session and **DISCLOSE** that 0 votes were taken in CLOSED Executive Session; seconded by Councilor P. Henry

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - AYE

Councilor Henry -AYE

Councilor Reichert -AYE

Councilor W. Steere -AYE

Councilor G. Steere -AYE

MOTION PASSED UNANIMOUSLY

Councilor G. Steere reminded the Council that there may be some people joining this meeting by telephone or without video capability so please identify yourself when speaking. When making or seconding a motion please identify yourself.

Councilor G. Steere then went on to explain the procedure for the meeting via zoom.

Councilor G. Steere stated participants expressing inappropriate behavior or being disruptive may be removed from the meeting by the moderator.

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue -

Councilor Henry -

Councilor Reichert -

Councilor W. Steere -

Councilor G. Steere -

MOTION PASSED/FAILED

To the Council: As there may be some people joining this meeting by telephone or without video capability please identify yourself when speaking. When making or seconding a motion please identify yourself.

Participants expressing inappropriate behavior or being disruptive may be removed from the meeting by the moderator.

This would only be necessary if public comment is allowed:

IF there is an opportunity for citizens to provide input on agenda items we will invite those wishing to provide comments to raise their hand with the following zoom procedure:

To raise your hand on a lap top, press “Alt-Y” or click the participants tab and the raise hand button will be in the bottom right.

To raise your hand on a tablet, click on the more tab and click raise hand.

On a smart phone, you should see a raise hand icon.

On a landline, press *9 to raise your hand.

VI. Appointment

A. Town Solicitor - Discussion and/or Action

MOTION was made by Councilor P. Henry **to APPOINT** David Igliazzi to the position of Town Solicitor, effective August 7, 2020, at an hourly rate of \$150 billable/payable on a monthly basis; said Town Solicitor shall be classified as an independent contractor and therefore not available for an employee benefit package; term to expire 12/31/2020; seconded by Councilor W. Steere

Council Discussion: Councilor J. Forgue stated he would like to recuse himself.

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - RECUSAL

Councilor Henry - AYE

Councilor Reichert -NAY

Councilor W. Steere -AYE
Councilor G. Steere -AYE

MOTION PASSED

VII. Personnel

- A. Salary rate adjustment - Police Dept. Civilian Employee - Discussion and/or Action

Councilor G. Steere stated the Council has received clarification from the Chief regarding a civilian employees rate of pay:

TO: Honorable Town Council
FROM: Joseph DelPrete, Chief of Police
DATE: July 27, 2020
RE: Personnel/Pay rate change

I am writing to clarify and update the Council regarding a pending overtime pay matter.

As the Council is aware, both Federal and State law requires that the Town pay overtime (time and one-half times an employee's regular rate of pay) to any employee who works more than 40 hours in a work week. In addition, the collective bargaining agreement the Town has with the union representing non-law enforcement employees at the police department also requires payment of overtime when employees work beyond their regularly scheduled hours of work.

The police department Executive Assistant Matthew Floor currently makes \$35.12 per hour as part of his 40 hour weekly salary according to the current Laborers International Local 1322 Collective Bargaining Agreement. Therefore, as part of any work performed by Mr. Floor for the Town of Gloucester in excess of 40 hours of his normal work week must be paid at his contractual overtime rate of \$54.66 per hour.

This change will take effect in the next payroll August 9, 2020.

Respectfully,
Chief Joseph DelPrete
(end of memo)

MOTION was made by Councilor J. Forgue **to APPROVE** the payment of the current contractual overtime rate of \$54.66 per hour for Matthew Floor, for hours in excess of 40 hours, effective in August 9, 2020 payroll; seconded by Councilor

Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue -AYE

Councilor Henry -AYE

Councilor Reichert -AYE

Councilor W. Steere -AYE

Councilor G. Steere -AYE

MOTION PASSED UNANIMOUSLY

B. Appointment

1. Assistant Animal Control position - Discussion and/or Action

Councilor G. Steere stated that Council has received a request from the Chief:

TO: Honorable Town Council
FROM: Joseph DelPrete, Chief of Police
DATE: July 27, 2020
RE: Personnel Appointment

I would respectfully request to appoint Andrea Smith of Gloucester to an Assistant Animal Control position. This part-time appointment will become effective Sunday August 9, 2020 at a training hourly rate of \$14.42 /hour.

This hourly rate will change to \$16.30 per hour after successfully completing training and the National Animal Control Officers basic certification. The Assistant ACO will work up to eight hours a week and fill in for the Animal Control Officer on vacation, manager the shelter, and respond to calls as needed.

This position is needed to fill the recent Assistant ACO resignation on June 14, 2020

Respectfully,
(End of memo)

MOTION was made by Councilor J. Forgue to APPOINT Andrea Smith to the position of Assistant Animal Control Officer effective August 9, 2020; for up to eight hours per week, with additional hours when filling in for Animal Control Officer; said position will start at a training rate of \$14.42 per hour and after

successful completion of training and certification the hour rate shall be increased to \$16.30 per hour; seconded by Councilor W. Steere

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue -AYE

Councilor Henry -AYE

Councilor Reichert -AYE

Councilor W. Steere -AYE

Councilor G. Steere -AYE

MOTION PASSED UNANIMOUSLY

VIII. Adjourn

MOTION was made by Councilor W. Steere to ADJOURN at 7:58 p.m.; seconded by Councilor Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue -AYE

Councilor Henry -AYE

Councilor Reichert -AYE

Councilor W. Steere -AYE

Councilor G. Steere -AYE

MOTION PASSED UNANIMOUSLY

Posted