

At a meeting of the Town Council holden in and for the Town of Gloucester on December 20, 2018:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: George O. (Buster) Steere, Jr., President; Edward C. Burlingame, Vice-President; Walter M. O. Steere, III; William E. Reichert and Patricia Henry.

Also Present: Susan Harris, Deputy Town Clerk; Tim Kane, Town Solicitor; Diane Brennan, Finance Director; Joseph DelPrete, Chief of Police; Karen Scott, Town Planner; Kenneth Johnson, Building/Zoning Official, Jane Steere, Tax Collector; Judith Branch, Director of Human Services; Gerald Mosca, EMA Director; Melissa Bouvier, Senior Center Director; and Robert Shields, Recreation Director.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Alicia Burlingame.

IV. Open Forum - For Agenda Items

None.

V. Resolution #2018 -06

Councilor Edward C. Burlingame

Councilor Henry addressed Councilor Burlingame stating that it is a privilege to honor him for his service to our community. Councilor Henry stated that she has known Councilor Burlingame for almost 30 years and has experienced his friendship, leadership, steadiness and dedication. Councilor Henry stated that Councilor Burlingame is a man of faith, a wonderful husband, a family man and part of this community. Councilor Henry noted that many who could not be here tonight also wish him well.

Councilor Henry read the following Resolution into the record:

RESOLUTION 2018-05
Edward "Ted" Burlingame

WHEREAS: our friend and resident **Edward "Ted" Burlingame** has diligently served the Town of Gloucester in numerous capacities for many years; and

WHEREAS: Ted has raised his "large" family in our town and started his involvement in the community many years ago as Cub Master and Webelos Leader for Chepachet Cub Scouts, and we thank him for his service to the youth in the community over all these years; and

WHEREAS: Ted has served as member and Treasurer of the Gloucester Lions, a former member and past Master Friendship Lodge of Masons, Chepachet 32nd, as Degree Mason and a Sword of Bunker Hill member; and

WHEREAS: Ted's governmental work included his appointment to the Home Rule Charter Study Commission in 1996 and serving as Chair of the Home Rule Charter Commission in 1989 helping to frame the original Gloucester Home Rule Charter. Ted served on the Gloucester Budget Board from 1983-1989 and from 2006-2008, and has also served as the Town Moderator; and

WHEREAS: Ted was elected to the Town Council in 1991-2002 and then again from 2009-2018. He has served as the President of the Town Council during a portion of that time and is the current Vice-President of the Council. Ted has been a member of the Republican Town Committee since 1992, holding the position of Chair and currently

sits as Vice-Chair of this Committee.

NOW THEREFORE BE IT RESOLVED that we, the Town Council of Gloucester and Town Clerk extend to Ted Burlingame their gratitude for his many years of service and dedication to our community. His knowledge, expertise, guidance and clarity on issues served this community well and we wish him the best in all the years to come.

George O. Steere, Jr.
Council President

Jean M. Fecteau, CMC, Town Clerk Gloucester Town

Dated this 20th day of December 2018

Seconded by Councilor W. Steere.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
 NAYS-0

MOTION PASSED

Councilor Henry presented Councilor Burlingame with a Senate Citation signed by Senate President Domenick Ruggiero, Senator Jessica de la Cruz and Senate Majority Leader Michael McCaffrey.

Councilor G. Steere stated that he has also known Councilor Burlingame for a long time and for the last ten (10) years, he has been great to work with and has been a wealth of knowledge. Councilor G. Steere further stated that Councilor Burlingame is a stand-up guy and a great friend.

Councilor G. Steere presented Councilor Burlingame with a Resolution from the House of Representatives signed by Representatives Michael Chippendale, David Place and Bernard Hawkins.

Councilor G. Steere stated that Jean Fecteau, Town Clerk, could not be present tonight and has asked that the following letter be read into the record:

December 20, 2018

To: Town Council members

I regret, due to personal obligations, I could not be in attendance this evening at this our last meeting of 2018.

However, I would like to express my congratulations to Councilor Burlingame as he is recognized by his peers for his years of service to the Town of Gloucester. Volunteers and elected officials play an important role in our community and his many, many years of participation are greatly appreciated.

In closing, please find a Boards and Commission volunteer form in Ted's name. I have taken the liberty of checking off all boards and commission possibilities and signing his name. We will be in contact when vacancies occur.

Sincerely,

Jean M. Fecteau, Town Clerk

(end of memo)

Councilor Burlingame stated that it all started in 1964 when the Police Chief and Town Clerk asked him to become a constable, which he did for ten (10) years. Councilor Burlingame commented that it has been a rewarding trip to get to this point. Councilor Burlingame thanked his family and stated that without his wife, he would not have been able to do anything. Councilor Burlingame stated that he will miss the interaction with everybody, but he must move on to take care of additional responsibilities. Councilor Burlingame thanked all present and stated that it has been a great ride.

Councilor W. Steere thanked Councilor Burlingame for getting him involved and for everything he has taught him over the years about government and things in general. Councilor W. Steere stated that the Council won't be the same without Councilor Burlingame and hopefully he will consider serving on other boards and commissions.

VI. Public Hearings - CONTINUATION (PUBLIC HEARINGS OPENED & CONTINUED ON NOVEMBER 15, 2018)

A. ENTERTAINMENT LICENSE

REQUEST FOR OUTDOOR ENTERTAINMENT - Discussion and/or action

1. Hill's Tavern and Grill, LLC, d/b/a Hill's Tavern and Grill, 417 Putnam Pike

Councilor G. Steere stated that this Public Hearing was opened on November 15th, 2018 and continued to December 6th, 2018 after discussion. Councilor G. Steere stated that at the December 6th meeting, the Public Hearing was again continued, without further discussion, pending more information from applicant.

Discussion: Councilor G. Steere stated that the Town Clerk has received a request from the applicant's attorney requesting a continuation to January 17, 2019, due to a scheduling situation.

MOTION was made by Councilor Reichert to CONTINUE the Public Hearing for a Request for an Outdoor Entertainment License, for applicant: Hill's Tavern and Grill, LLC, d/b/a Hill's Tavern and Grill, 417 Putnam Pike to January 17, 2019; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry

NAYS-0

MOTION PASSED

B. SPECIAL EVENT LICENSES - Discussion and/or action

1. Daniel Smiley, Purple Cat Tavern, Inc., d/b/a The Purple Cat!

Location: 11 Money Hill Road, Glocester, RI

Request for miscellaneous 2019 Special Events with outdoor Entertainment

Councilor G. Steere stated that this Public Hearing was opened on November 15th, 2018 and continued to December 6th, 2018 after discussion. Councilor G. Steere stated that on December 6th, the Public Hearing was again continued pending more information from applicant.

Discussion: Councilor G. Steere stated that today, the applicant came in with the following request:

12/20/2018

Town Council members, at this point I am not ready to discuss the Special Events for Spring of 2019. Please table this issue until January 17th.

Dan Smiley
(end of memo)

Discussion: None.

MOTION Councilor W. Steere to CONTINUE the Public Hearing for: Special Event Licenses, Daniel Smiley, Purple Cat Tavern, Inc., d/b/a The Purple Cat!, Location: 11 Money Hill Road, to the Town Council meeting of January 17, 2019; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

VII. Consent Items - Discussion and/or action

- A. Town Council Meeting Minutes of December 6, 2018
- B. Tax Assessor Additions and Abatements - November 2018
- C. Finance Director's Report - November 2018

MOTION was made by Councilor Reichert to APPROVE the Town Council meeting minutes of December 6, 2018; to APPROVE the ADDITIONS to the 2018 Tax Roll in the amount of \$4,195.99; the ABATEMENTS to the 2018 Tax Roll in the amount of \$2,271.80; and the ABATEMENTS to the 2018 Supplemental Tax Roll in the amount of \$1,580.00; and to ACCEPT the Finance Director's Report of November 2018; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

VIII. New Business

- A. Non Union Salary Classification & Compensation Plan - Discussion

Councilor Burlingame stated that he met with Councilor G. Steere, Diane Brennan, Finance Director and consultant Don Jacobs to review the structure of the non-union salary classification plan. Councilor Burlingame stated that the proposal tonight is to move to adopt the classification system with the five (5) grades and the positions within those grades. Councilor Burlingame noted that work is still being done with regard to job descriptions and salaries, and these will be addressed during the budget process.

MOTION was made by Councilor Burlingame to APPROVE the classification system as proposed; seconded by Councilor W. Steere.

Discussion: Councilor G. Steere questioned if the Council is just adopting the Classification Plan that was brought forward. Councilor Burlingame replied in the affirmative, stating that the plan slots the various positions within the five (5) categories, that is as far as this goes.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

- B. Boards and Commissions
 - 1. Appointments - Discussion and/or action
 - a. Budget Board

Two 3-year terms to expire 1/2019

Councilor G. Steere stated that this item is for the three year terms of Alfred Fuoroli and Charles Poirier. Councilor G. Steere stated these terms are due to expire in January of 2019. Councilor G. Steere noted that due to the timing of these appointments and the Budget Boards current meeting schedule these appointments probably need to be made as soon as possible. Councilor G. Steere stated that the Chairman was notified of the appointments and responded that it was up to the members to contact the Clerk's office.

MOTION was made by Councilor Henry to REAPPOINT Alfred Fuoroli to the Budget Board for a 3-year term to expire 1/2022; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

MOTION was made by Councilor Henry to REAPPOINT Charles Poirier to the Budget Board for a 3-year term to expire 1/2022; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

- C. Authorization: Memorandum of Understanding, July 1, 2019 to June 30, 2020, between Town of Glocester & F/G Regional School District, RE: Use of tonnage space within Town's cap (RI Resource Recovery) - Discussion and/or action

Councilor G. Steere stated that the Council has entered into a Memorandum of Understanding with the Region in 2017 and 2018 regarding the use of tonnage space within the Town's cap. Councilor G. Steere stated that the Region is looking for that commitment for the fiscal year July 1, 2019 to June 30, 2020.

Councilor G. Steere stated that this has been forwarded to Gary Treml, Director of Public Works, who has asked that it be tabled until the next meeting as he is not present tonight.

MOTION was made by Councilor Burlingame to TABLE the authorization of a Memorandum of Understanding between the Town of Glocester & the F/G Regional School District re: Use of tonnage space within Town's cap; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

D. Authorization - Certificate of Compliance of Access to Public Records Act

Councilor G. Steere explained that each year the Clerk, as the Records Officer of the Town Hall and Captain Matthew Fague, Records Officer of the Police Department, must update their training in Open Records and Meetings. Councilor G. Steere stated that once that is done certification forms must be filed with the Atty. General's Office, and the Clerk is now asking the Town Council to authorize the Council President to sign these certifications.

MOTION was made by Councilor Reichert to AUTHORIZE the Town Council President to sign the Attorney General's Certificate of Compliance, Access to Public Records Act - Section #38-2-3.16, Compliance by Agencies and Public Bodies, for Jean Fecteau & Matthew Fague, for the period ending August 2019; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

IX. Town Council Correspondence /Discussion

- A. Councilor G. Steere stated that the Council received an invitation to the Governor's inauguration.
- B. Councilor G. Steere stated that an invitation to the Smithfield swearing-in ceremony was received from the Smithfield Town Council.
- C. Councilor G. Steere stated that a request was received from Jeff Jenison stating that the Police are ready to start their collective bargaining negotiations.

X. Department Head Reports/Discussion

- A. Diane Brennan, Finance Director, stated that she has asked for a 2 week extension regarding the audit. D. Brennan stated that the request was granted by the Auditor General.

D. Brennan stated that there is a heating unit at the Police Department which needs to be replaced. D. Brennan stated that the estimates are in the \$20,000 - \$25,000 range. D. Brennan noted that this is an unbudgeted item. D. Brennan stated that they are looking into the possibility of repairing the unit at a cost of \$8,000.

- B. Joseph DelPrete, Chief of Police, thanked Councilor Burlingame for his help and support over the years.

Chief DelPrete stated that a new Police recruit graduated this morning, was sworn in by the Town Clerk and will be starting his shift tomorrow night.

XI. Bds. and Commissions Reports/Discussion

- A. Walter Steere, Jr., School Committee member, spoke regarding the tonnage cap, asking if there will be a problem because the School Department must include in their budget funds in the event that we go over the cap. Councilor G. Steere replied that the Public Works Director asked to table this matter but he has not heard that there was a problem.

XII. Open Forum

Councilor W. Steere again thanked Councilor Burlingame for his years of service on the Town Council. Councilor W. Steere stated that he also wants to thank all department heads, committees and employees for making the Town “work”. Councilor W. Steere extended happy holiday wishes to all.

XIII. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 8:02 p.m.; seconded by Councilor Reichert.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
 NAYS-0

MOTION PASSED